



# MEMBERSHIP APPLICATION 2010-2011

BDASA  
ABN: 31 483 978 064

PO Box 10193  
Adelaide BC  
SA 5000

Head Office  
17 Magarey St.  
Largs North  
SA 5016

Phone  
(08) 8242 2999  
Facsimile  
(08) 8341 7999

Email:  
[admin@bdasa.com.au](mailto:admin@bdasa.com.au)

Web:  
[www.bdasa.com.au](http://www.bdasa.com.au)

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building  
design

Mr, Mrs, Ms .....  
SURNAME GIVEN NAMES (please print)

Apply for membership of the Building Designers Association of South Australia Inc.

## GENERAL INFORMATION

BUSINESS NAME

PREFERRED POSTAL ADDRESS

RESIDENTIAL ADDRESS

BUSINESS PHONE..... FAX.....

HOME PHONE..... MOBILE.....

EMAIL..... WEB.....

A.B.N..... D.O.B.....

QUALIFICATIONS (INSTITUTION AND YEAR OF GRADUATION)

LIST BELOW ASSOCIATIONS OR INSTITUTES OF WHICH YOU ARE A MEMBER

TECHNICAL INFORMATION REQUIRED RELATING TO BUILDING DESIGN

1. Attach proof of academic qualifications (photocopies of certificates etc.)
2. A portfolio of work, which includes copies of Full Working drawings and specifications of at least two (2) projects you have documented and completed within the past twelve (12) months, will be required by the membership committee for assessment.
3. If you are the Principal of your own Business, include letterhead (showing ACN and/or ABN) and Business Card.  
Also include a copy of Certificate of Incorporation or Business Registration and proof of Professional Indemnity Insurance where applicable.
4. Attach any other documentation you consider necessary to support your application (E.g. references from clients)



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## EMPLOYMENT RECORD RELATING TO BUILDING DESIGN

(Information to include name of employer/s – contact person and phone number, duration of service and work description. Show actual years of service e.g. 1991-1992. If insufficient spaces please attach a separate sheet).

FULL TIME  
EMPLOYEE.....

PART TIME  
EMPLOYEE.....

SELF EMPLOYED –  
FULL TIME.....

SELF EMPLOYED –  
PART TIME.....

## ARE YOU CURRENTLY THE PRINCIPAL OF A FULL TIME BUILDING DESIGN OFFICE?

YES / NO (circle as applicable)

## DO YOU HAVE A CURRENT PROFESSIONAL INDEMNITY INSURANCE?

YES / NO (circle as applicable)

Please read the "Membership Categories" section so that you understand the various categories. Applicants must forward the application fee with this Application Form in order to have their applications processed.

Please forward your application to the:

**Membership Chairperson at  
14 Downer Street Plympton Park SA 5038**

## ELECTRONIC LODGEMENT

Please provide all documentation in PDF or Microsoft Word 2003 form for assessment. You may email the information zipped (bound together) or separately. Please identify clearly the intent of each attachment sent. (E.g. My (Name) membership application, My (Name) drawings 1, 2, 3 etc).

Email all information to:-

[membership@bdasa.com.au](mailto:membership@bdasa.com.au)

Unsuccessful applicants will not have their application fee refunded.

The Association reserves the right to conduct police records and credit checks for all membership classification applications. The purpose of the police records and credit check is to fulfil our duty of care to all our members.

The cost of the police records and credit check will be paid for by the Applicant.

Your signature on this application authorises the check and release of any police records to the "Building Designers Association of SA Inc" as outlined above.



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# MEMBERSHIP APPLICATION 2010-2011

## FEES

Fees are based on an application fee and a yearly subscription fee. The membership year is from the 1<sup>st</sup> July to the 30<sup>th</sup> June the following year. Existing members must not allow their membership dues to fall more than 2 months in arrears or they will be required to pay a new application fee and complete a new Membership Application form.

### Building Designers Association of SA Inc. Subscription & Application Fees for the 2010/2011 Financial Year (GST incl.)

MEMBER CATEGORY	APPLICATION FEE	SUBSCRIPTION FEE
Full Member	25% member rate	\$496.00 p.a. (current member rate)
Associate Member	25% member rate	50% current member rate
Student Member	n/a	5% current member rate

SIGNATURE OF APPLICANT .....DATE.....

Cheques to be payable to BDASA Inc.

#### Upon payment this is your Tax Invoice.

Payment Method	Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>
Amount \$.....	Cardholder's Name (As printed on card)	
.....		
Card holder's Signature		
.....Expiry date:.....		
Card Number: ...../...../...../.....		

Electronic Banking: BSB Number 105-184 Account Number: 002952840 Name: Building Designers Association of South Australia Inc.
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## **MEMBERSHIP APPLICATION 2010-2011**

### **MEMBERSHIP CATEGORIES**

Eligibility for admission will be subject to the applicant's ability to satisfy the requirements of the Rules of Association. A brief description of membership categories follows. For more detailed information contact your Local Branch Management Committee or the State Secretary. Note: Except for Corporate Members, membership is only open to persons, not companies or partnerships.

#### **STUDENT MEMBER**

A person who at the time of applying shall be enrolled for and actively participating in an approved course of study. Student members do not have voting rights.

#### **ASSOCIATE MEMBER**

A person having graduated from an approved tertiary course and / or working in an approved occupation. Associate members do not have voting rights.

#### **FULL MEMBER**

A person or approved entity that can satisfy the requirements determined from time to time by the Management Committee in areas of: Approved educational qualifications and / or approved portfolio of self authored work. Approved work experience of at least 4 years. Indemnity of professional activities. Approved level of professional competence.

### **PROCEDURE FOR MEMBERSHIP**

Complete the Application Form, giving all details needed for the Membership Committee to assess your correct category. The Committee reserves the right to call for an additional portfolio of work and in special circumstances may request a personal interview. Please refer to the technical information required relating to building design as listed on page one (1) to avoid delays.

Members are expected to make a genuine effort to attend meetings, seminars and conferences which are arranged from time to time; to abide by the Professional Development System and in so doing keep their technical and personal knowledge at a high level; to co-operate with other persons in the Building Design profession and to use their ability and training for the benefit of the Community and the Association.